

**STOCKSBRIDGE TOWN COUNCIL**

Minutes of the Annual Meeting of Stocksbridge Town Council,  
held in the Council Chamber, Town Hall, Stocksbridge on Tuesday 13<sup>th</sup> May 2025

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PRESENT: Cllr. K Davis (Chair), Cllrs. A Law, M Whittaker, J Staniforth and C Wilson

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The Chair announced the resignation of Cllr. J Wood.

1. Election of Town Mayor/Chair  
Proposed by Cllr. J Staniforth, seconded by Cllr. M Whittaker and  
RESOLVED: That Cllr. K Davis be elected as Town Mayor until the next Annual Meeting of the Town Council.  
A vote was taken – all in favour.
2. Declaration of Acceptance of Office of the Town Mayor/Chair  
The Mayor, Cllr. K Davis then signed and delivered to the Clerk the declaration of acceptance of office as Town Mayor.
3. To Receive Chair's Remarks and Apologies for Absence  
Apologies for absence were received from Cllrs. R Crowther and J Grocutt.  
The Mayor, Cllr. K Davis, thanked Cllr. A Law for his time as Mayor over the past year and expressed that he was glad he received this opportunity. Cllr. K Davis remarked on his time spent as Deputy Mayor over the last year as well as his previous experience of being the Mayor in 2017/2018 and expressed his hopes to give the role the credibility it deserves.
4. Election of Deputy Town Mayor/Deputy Chair  
Proposed by Cllr. M Whittaker, seconded by Cllr. C Wilson and  
RESOLVED: That the election of Deputy Town Mayor/Deputy Chair be deferred to the June Town Council.
5. Election of Finance Committee and Delegated Powers and Terms of Reference  
Proposed by Cllr. J Staniforth, seconded by Cllr. M Whittaker and  
RESOLVED: a) That the whole Council comprise the Finance Committee.  
b) That delegated powers be given to the Committee for the expenditure of budgeted funds by resolution, subject to Financial Regulation 4.1.  
c) That the Terms of Reference tabled be approved.
6. Election of Recreation & Environment Committee and Delegated Powers and Terms of Reference  
Proposed by Cllr. C Wilson, seconded by Cllr. J Staniforth and  
RESOLVED: a) That the whole Council comprise the Recreation & Environment Committee.  
b) That delegated powers be given to the Committee for the expenditure of budgeted funds by Resolution, subject to Financial Regulation 4.1.  
c) That the Terms of Reference tabled be approved.

7. Election of Personnel Committee  
Proposed by Cllr. J Staniforth, seconded by Cllr. A Law and  
RESOLVED: a) That the Personnel Committee of the Town Council comprise of the Chair and Deputy Chair of the Council, the Chair of the Finance Committee and the Recreation & Environment Committee.  
b) That the delegated powers and Terms of Reference tabled be approved.
8. Election of ARC Management Committee and Delegated Powers and Terms of Reference  
Proposed by Cllr. C Wilson, seconded by Cllr. M Whittaker and  
RESOLVED: a) That the ARC Management Committee of the Town Council comprise of all members of the Town Council.  
b) That delegated powers be given to the Committee for the expenditure of budgeted funds by Resolution, subject to Financial Regulation 4.1.  
c) That the Terms of Reference tabled be approved.
9. Election of Representative to South Yorkshire Branch of the Yorkshire Local Councils Association  
Proposed by Cllr. J Staniforth, seconded by Cllr. C Wilson and  
RESOLVED: That due to the differing locations of these meetings any Councillor able to attend be nominated at Town Council meetings.
10. Election of Representative to Steel Valley Steering Committee  
Proposed by Cllr. M Whittaker, seconded by Cllr. C Wilson and  
RESOLVED: That Cllrs. K Davis be the Town Council representatives on the Steel Valley Steering Committee.
11. Election of Representative to Peak Park Parishes' Forum  
Proposed by Cllr. J Staniforth, seconded by Cllr. A Law and  
RESOLVED:- That the Chair receives the correspondence from the Peak Park Parishes Forum and will attend meetings if they are able.
12. Election of Representative to Bolsterstone Community Group  
Proposed by Cllr. J Staniforth, seconded by Cllr. C Wilson and  
RESOLVED:- That Cllrs. M Whittaker and A Law be the Town Council representatives on the Bolsterstone Community Group.
13. Election of Representative to Walkers Are Welcome Steering Committee  
Proposed by Cllr. A Law, seconded by Cllr. J Staniforth and  
RESOLVED:- That the election of the Town Council representative on the Walkers Are Welcome Steering Committee be deferred to the June Town Council.
14. Election of Representative to Audit and Standards Committee  
Proposed by Cllr. C Wilson, seconded by Cllr. J Staniforth and  
RESOLVED:- That Cllr. K Davis be the Town Council representative on the Audit and Standards Committee.
15. Election of Representative to the STEP Board  
Proposed by Cllr. J Staniforth, seconded by Cllr. C Wilson and  
RESOLVED:- That Cllr. A Law be the Town Council representative on the STEP Board.

16. Election of Representatives to the Participatory Budgeting Task Group  
Proposed by Cllr. J Staniforth, seconded by Cllr. C Wilson and  
RESOLVED:- That Cllrs. R Crowther, J Staniforth and M Whittaker be the Town Council representatives on the Participatory Budgeting Task Group.
17. Election of Representative to the Stocksbridge and Upper Don Activity Meeting (LAC)  
Proposed by Cllr. J Staniforth, seconded by Cllr. A Law and  
RESOLVED:- That the Chair be the Town Council representative on the Stocksbridge and Upper Don Activity Meeting.
18. Election of Representative to the Sheffield Transport User Group  
Proposed by Cllr. M Whittaker, seconded by Cllr. C Wilson and  
RESOLVED:- That Cllr. J Staniforth be the Town Council representative on the Sheffield Transport User Group.
19. Election of Representative to the Stocksbridge Food Bank Board of Directors  
Proposed by Cllr. J Staniforth, seconded by Cllr. A Law and  
RESOLVED:- That Cllr. J Grocutt be the Town Council representative on the Stocksbridge Food Bank Board of Directors.
20. Authorisation of Payment of Invoices In Between Meetings  
Proposed by Cllr. J Staniforth, seconded by Cllr. M Whittaker and  
RESOLVED:- That approval be given for authorisation of payment of invoices in between meetings for the year 2025/2026, should the need arise.

The meeting then closed.

Chair.