

STOCKSBRIDGE TOWN COUNCIL

Minutes of a Meeting of the Stocksbridge Town Council, held in the Council Chamber,  
Town Hall, Stocksbridge, on Thursday, 11<sup>th</sup> September 2025

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PRESENT: Cllr. K Davis (Chair); Cllrs. R Crowther, M Whittaker, C Wilson, J Staniforth, J Grocutt, J Wheeler

IN ATTENDANCE: D Williams (Stocksbridge High School) – Item 95

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91. To Receive Chair's Remarks and Apologies for Absence  
The Chair congratulated Cllr. J Wheeler with regards to the recent co-option as Councillor for the North Ward and welcomed him to his new role.  
Apologies for absence were received from Cllr. A Law.
92. Exclusion of the Press and Public  
There were no items for exclusion of the press and public.
93. Declarations of Interest  
Cllr. M Whittaker declared an interest in Item 99 – Licensing Applications and Item 103 – To Consider Planning Applications and receive the Decisions of the Sheffield Planning and Highways Committee.
94. Public Questions and Petitions  
There were no public questions and petitions.
95. D Williams – Stocksbridge High School Headteacher  
The Chair welcomed D Williams, Headteacher of Stocksbridge High School. DW informed members of his position at the school which officially commenced around Easter, noted his desire to provide Stocksbridge High School with improved stability and direction, and expressed an interest in community involvement.  
DW noted the school's ongoing efforts to engage students with higher levels of absence. DW addressed questions about behaviour at the school, informing members of the school's plans to introduce a strong behaviour policy with aims for greater consistency. DW addressed questions about performance, noting the introduction of a new curriculum and the importance of supporting students through the GCSE process. In relation to the new housing developments in the area, DW noted no imminent concerns about capacity. DW also acknowledged the importance of recognising students who behave positively in school.  
Councillors suggested working with Stocksbridge High School to reintroduce a Young Citizens Award, and DW expressed an interest in this.  
The Chair thanked DW for attending.
96. To Receive Remarks from the Minutes of the Town Council meeting held on 10<sup>th</sup> July 2025  
Item 73 – the Clerk made enquiries about a banking hub for Stocksbridge. The request that was completed was only relating to cash access within the town. The response was that there are sufficient facilities already in place in the area. The Clerk has further responded that it is face to face banking that is required and is awaiting a response.

Item 85(a) – Cllr. JG wished to ask Cllr. MW what this was in reference to. Cllr. MW responded that this was in reference to objections made in relation to the election of a new Councillor. Cllr. JG stated that no objections were made, but rather observations.

97. To Approve as a True and Correct Record the Minutes of the Town Council meeting held on 10<sup>th</sup> July 2025  
Minutes of the Meeting of the Town Council held on 10<sup>th</sup> July 2025, copies of which had been circulated prior to the meeting were taken as read.  
Proposed by Cllr. J Staniforth, seconded by Cllr. R Crowther and  
**RESOLVED:-** That the minutes be confirmed and signed by the Chair.
98. Finances - To Receive and Approve Monthly Financial Statements including Budget Monitoring  
The Clerk reported that the details of the Monthly Financial Statements had been previously circulated.  
Proposed by Cllr. R Crowther, seconded by Cllr. J Grocutt and  
**RESOLVED:-** That the Town Council accept details of the Monthly Financial Statements including Budget Monitoring information for July and August 2025 as supplied by the Clerk.
99. Correspondence  
Yorkshire Local Councils Associations  
The Clerk reported that she had received correspondence from YLCA including:-  
- Weekly News and Notifications – 18<sup>th</sup> July 2025  
- Weekly News and Notifications – 28<sup>th</sup> July 2025  
- Weekly News and Notifications – 1<sup>st</sup> August 2025  
- Weekly News and Notifications – 8<sup>th</sup> August 2025  
- Weekly News and Notifications – 15<sup>th</sup> August 2025  
- Weekly News and Notifications – 22<sup>nd</sup> August 2025  
- Weekly News and Notifications – 29<sup>th</sup> August 2025  
- Weekly News and Notifications – 5<sup>th</sup> September 2025
- Community Transport Customer Consultation 2025  
The Clerk reported that correspondence had been received from SYMCA informing of a consultation aimed at current registered users and non-users of Community Transport (CT) launching Monday 14<sup>th</sup> July.
- Licensing Application - Shackeltons  
The Clerk reported that correspondence had been received from Sheffield City Council regarding a Sale of Alcohol Licensing Application in relation to Shackeltons, 2 Fox Valley Way, with any representations to be made by 7<sup>th</sup> August.
- Young People’s Travel Passes  
The Clerk reported that correspondence had been received from SYMCA asking for support in promoting the benefits of their free concessionary travel passes for people aged 18 and under and encouraging young people and parents to apply for a pass.

Stocksbridge Family Fun Day

The Clerk reported that correspondence had been received from The North LAC Stocksbridge Family Fun Day to be held at Stocksbridge Youth Centre on Friday 15<sup>th</sup> August.

Stocksbridge Pentaqua

The Clerk reported that correspondence had been received from Stocksbridge Pentaqua thanking the Town Council for the new diving blocks which are now being used at Stocksbridge Leisure Centre.

Fox Glen Park - Temporary Closure to Allow Construction Work

The Clerk reported that correspondence had been received from Sheffield City Council informing that the children's play area at Fox Glen Park, Woodroyd Road, will be closed between 12<sup>th</sup>-15<sup>th</sup> August to allow investigation work into a blocked culvert running beneath the play area.

Steelers Healers

The Clerk reported that correspondence had been received from Steelers Healers (Men in Sheds) informing of their community workshop opening event on Wednesday 13<sup>th</sup> August, located at Unit 3, 74 Manchester Road, Deepcar.

Sheffield Survey

The Clerk reported that correspondence had been received from Citizen Network inviting the Town Council to complete a survey about how decisions are made in the Stocksbridge area.

Antisocial Behaviour - Stocksbridge Leisure Centre

The Clerk noted that correspondence had been received from PC Chris Shepherd outlining actions being taken by South Yorkshire Police to combat the antisocial behaviour at Stocksbridge Leisure Centre.

Visiting Angels South Yorkshire's Care Fest

The Clerk reported that correspondence had been received from Visiting Angels South Yorkshire inviting Councillors to the Care Fest event on Monday 25<sup>th</sup> August.

Stocksbridge Community Care Group AGM

The Clerk reported that correspondence had been received from SCCG inviting Councillors to their Annual General Meeting on 18<sup>th</sup> September.

Citizen's Advice

The Clerk reported that correspondence had been received from Citizen's Advice informing that they have been delivering advice in person at the foodbank in Stocksbridge over the last couple of years however the funding for this has now ended, and that in place of this they are setting up a Community Access point at Stocksbridge Community Leisure Centre.

Licensing Application – The Castle Inn

The Clerk reported that correspondence had been received from Sheffield City Council regarding an application to add and remove conditions to annex 2 under the Licensing Act 2023, made by The Castle Inn, Bolsterstone, with any representations to be made by 4<sup>th</sup> September.

100. Clerk's Reports

The Clerk noted that the Participatory Budgeting task group had met to validate applications and informed members that nine applications had been validated.

The Clerk noted having received several complaints from residents regarding the England flag posting throughout the Stocksbridge and Deepcar area, asking what the Town Council plans to do about this. The Clerk informed members that residents have been redirected to Sheffield City Council regarding complaints about flags being hung from street furniture.

The Clerk noted an email received from South Pennine Community Transport regarding cars blocking the bus route during school pick up time and resolved to share a letter concerning the issue on the Town Council's social media.

The Clerk noted that a meeting had been held to initialise arrangements for the Remembrance Day Parade in November, and that meeting minutes had been shared with members. Further to this, the Clerk informed that traffic management plans were in the process of being arranged with Amey / Sheffield City Council.

101. To Receive Verbal Reports from Members

a) Cllr RC reported attending GVCA meetings and the Participatory Budgeting task group meeting.

b) Cllr MW reported that he had attended a Men in Sheds event; Happy Hands annual party; the hopper bus launch; a Transport Group meeting; a Community Action Group meeting, and a Community Forum meeting.

c) Cllr JW reported that he had attended the Happy Hands annual party; the hopper bus launch; Stocksbridge Forum; Stocksbridge Aromatherapy's opening event; Stocksbridge Family Fun Day, and Visiting Angels South Yorkshire Care Fest.

d) Cllr JG reported that she had been working on casework e.g. potholes; had been in communication with Stocksbridge Community Leisure Centre regarding antisocial behaviour which has reportedly decreased, and informed members of an event to be held at the Village Hall on 20<sup>th</sup> September.

e) Cllr JS reported that he had been attending dad's football at Stocksbridge Community Leisure Centre, and had attended the Participatory Budgeting task group meeting.

102. To Receive a Verbal Report from the Mayor

The Mayor, Cllr K Davis, reported that he had attended several Steel Valley Project meetings, a Stocksbridge Park Steels fundraising event, and the Yorkshire Day event in Bradford.

103. To Consider Planning Applications and receive the Decisions of the Sheffield Planning and Highways Committee

25/02008/FUL	Land Adjacent Ford House 4 Fox Valley Way	Demolition of Unit C5 and erection of a retail unit with access, servicing, plant, parking, landscaping and associated works
25/02001/FUL	Beachcomber Barbershop 584 Manchester Road	Sub division of basement flat to create 2no flats including erection of single-storey rear extension at basement level,

		removal of external stairs and erection of single-storey side extension to form new entrance to flats
25/02095/FUL	Site Of Former Silver Fox Hotel	Demolition of public house and erection of 11 dwellinghouses with associated parking (Application under Section 73 to vary condition no(s) 2 (approved plans) as imposed by planning permission 21/04832/FUL to allow retention of existing footpath)
25/02224/FUL	10 Winston Avenue	Erection of a first floor side extension, and single-storey rear extension to dwellinghouse
25/02323/LD2	Wind Hill Farm Oaks Lane Midhopedstones	Certificate of Lawfulness for installation of 22no. solar photovoltaic (PV) panels (Application under Section 192)
25/02243/LU2	10 Hunshelf Park	Certificate of Lawfulness for erection of summer house in rear garden of dwellinghouse (Application under Section 192)

#### Planning Applications - Decisions

The undermentioned planning applications have been Granted Conditionally:-

25/00866/LBC / 25/00865/FUL 25/01607/LU2	Glenview Royd Farm, Carr Road 3 Smithy Moor Avenue	Replacement of windows/doors  Certificate of Proposed Lawful Development for refurbishment works including enlargement of the existing rear dormer, new external finishes, and replacement UPVC windows and doors including rear full height window with balustrade and new rooflights
25/01382/FUL	464 - 466 Manchester Road Stocksbridge	Creation of new entrance door to front elevation and associated alterations to boundary wall including partial removal and addition of railings, removal of external ramp and replacement external steps to rear elevation, creation of new level access entrance to

		rear elevation
25/01389/FUL	23A Broomfield Road Stocksbridge	Erection of single-storey side extension and raised decking to rear of dwellinghouse
25/01371/FUL	13 Ralph Ellis Drive	Demolition of detached garage, erection of two-storey side/rear extension and single-storey side/rear extension to dwellinghouse
25/01339/FUL	St Anns Presbytery Haywood Lane	Demolition of outbuilding and garage structures and the erection of a new double garage and boundary wall with fencing above
25/01813/ADV	Jojo Mamen Bebe 13 Harry Brearley House	1x internally illuminated fascia sign and 1x non-illuminated projecting sign
25/01260/FUL	18 Cross Lane	Demolition of rear extension, erection two-storey side/rear extension, single-storey rear extension and canopy to front of dwellinghouse
25/02001/FUL	Beachcomber Barbershop 584 Manchester Road	Sub division of basement flat to create 2no flats including erection of single-storey rear extension at basement level, removal of external stairs and erection of single-storey side extension to form new entrance to flats

The undermentioned planning applications have been Granted Condition Application Decided:-

21/04832/COND3	Site Of Former Silver Fox Hotel	Application to approve details in relation to condition numbers: 3 (CEMP), 7 (Remediation Strategy Report), 8 (Surface Water), 9 (Surface Water), 18 (Highways), and 25 (Highways) relating to planning permission 21/04832/FUL
22/04211/COND2	Cedar Road Christian Centre	Application to approve details in relation to condition number 10 (surface water) relating to planning permission 22/04211/FUL

The undermentioned planning application has been Refused:-

25/01909/FUL

229 Ridal Avenue

Demolition of detached garage  
and erection of detached garage  
with store area and associated  
landscaping to dwellinghouse

104. Recreation & Environment Committee Members discussed Minutes of the Recreation & Environment Committee of the Town Council, held on 2<sup>nd</sup> September 2025, copies of which had been previously circulated.  
Proposed by Cllr. J Grocutt, seconded by Cllr. J Wheeler and  
RESOLVED:- (i) that the minutes of the Recreation & Environment Committee be accepted.
105. Finance Committee Members discussed Minutes of the Finance Committee of the Town Council, held on 2<sup>nd</sup> September 2025, copies of which had been previously circulated.  
Proposed by Cllr. J Grocutt, seconded by Cllr. R Crowther and  
RESOLVED:- (i) that the minutes of the Finance Committee be accepted.
106. Information Technology Policy  
The Clerk reported that a new IT Policy has been drafted, copies of which had been previously circulated.  
Proposed by Cllr. R Crowther, seconded by Cllr. J Wheeler and  
RESOLVED:- that the Town Council adopt the new Information Technology Policy.
107. Pension Policy – Exercise Of Discretionary Functions  
Councillors reviewed the Pension Policy, copies of which had been previously circulated.  
Proposed by Cllr. R Crowther, seconded by Cllr. C Wilson and  
RESOLVED:- that the Town Council reviewed and accepted the Pension Policy – Exercise of Discretionary Functions.
108. Equal Opportunities Statement  
The Clerk reported that a new Equal Opportunities Statement has been drafted, copies of which had been previously circulated.  
Proposed by Cllr. J Wheeler, seconded by Cllr. R Crowther and  
RESOLVED:- that the Town Council adopt the new Equal Opportunities Statement.
109. To Authorise an Absence  
Councillors considered Cllr. J Wheeler’s advanced Notice of Absence from Council meetings for approximately 4 months commencing January 2026.  
Proposed by Cllr. C Wilson, seconded by Cllr. R Crowther and  
RESOLVED:- that the Town Council considered and approved Cllr. J Wheeler’s Notice of Absence.
110. Bank Mandates  
The Clerk requested authority for new HSBC and Co-op bank mandates to be signed to include new Councillors and staff.  
Proposed by Cllr. J Staniforth, seconded by Cllr. J Grocutt and  
RESOLVED:- That the Town Council approve:-  
a) to complete ‘Change of Account Signatories’ forms for both the HSBC and Co-operative bank accounts, to reflect changes in Councillors and staff.

b) authorisation be given to the removal of the following past Councillors from both the Co-operative and HSBC Bank Mandate – Susan Abrahams, Julie Wood and Karen Lindley.

111. Annual Accounts 2024/2025

The Clerk reported that she had received the opinion of the Auditors for the Accounts for the year ended 31<sup>st</sup> March 2025, there were no matters arising. The Clerk noted that the required documents would be displayed on the Town Council notice board and website.

Proposed by Cllr. R Crowther, seconded by Cllr. J Grocutt and

RESOLVED:- That the Town Council accept the Auditors certificate and opinion.

112. Accounts for Authorisation

The Clerk noted that the JNC Pay Award settlement for 2025/26 had been received. 3.2% has been awarded to all salary scale points, backdated to 1<sup>st</sup> April 2025. The pay award had been incorporated in the August salaries.

Proposed by Cllr. J Grocutt, seconded by Cllr. J Staniforth and

RESOLVED:- (i) That payments be authorised in settlement of the undermentioned accounts:-

		£	Made Under Power
Salaries/Tax/NI/Pensions	August 2025	4436.86	LGA72(S111)
	September 2025	3930.87	LGA72(S111)
Facility Maintenance Solns	Monthly Water	10.30	LGA72(Sch14p9)
	Monitoring		
Viking	Stationery	68.58	LGA72(S111)
4SLC Trust	Revenue Funding – Qtr3	7500.00	LGA76(S19)
PKF Littlejohn LLP	External Audit Fees	756.00	LGA72(S111)
	2025-26		
STEP – The Venue	Grant – Halloween	500.00	LGA76(S19)
	Party		
STEP – The Venue	Grant – Halloween	500.00	LGA76(S19)
	Party		

(ii) That payments be authorised in settlement of the undermentioned accounts in respect of The ARC:-

		£	Made Under Power
Facility Maintenance Solns	Monthly Water	20.60	LGA72(S111)
	Monitoring – ARC		
Facility Maintenance Solns	Lighting Upgrade	1080.00	LGA72(S111)
	Works x 2		
A Holden	Window Cleaning	60.00	LGA72(S111)
	Charges		
Document Solutions	Photocopier Charges	45.30	LGA72(S111)
Stocksbridge Town Council	VAT Transfer - Info	1020.07	LGA72(S111)
	Only £1020.07		
Micro Alarms Ltd	Repair Work to Alarm	89.10	LGA72(S111)
	System		

(iii) That authority be given for Direct Debits paid in settlement of the undermentioned accounts:-

		£	Made Under Power
July 2025:-			
Sheffield City Council	Business Rates – Toilets	57.00	LGA72(S111)

Sheffield City Council	Business Rates – ARC	586.00	LGA72(S111)
Sheffield City Council	Business Rates – History Society	43.00	LGA72(S111)
Sheffield City Council	Business Rates – ARC Room 10	198.32	LGA72(S111)
British Gas Lite	Electricity Charges – Xmas Tree (precinct)	14.14	LGA72(S111)
Public Works Loan Board	Loan Repayment	3379.37	LGA72(S111)
MJRCC	Broadband/Phone Charges	42.53	LGA72(S111)
MJRCC	Computer Charges	31.20	LGA72(S111)
Intuit Ltd	Quickbooks Package	19.20	LGA72(S111)
Moorepay	Payroll Charges	72.67	LGA72(S111)
Business Stream	Water Charges – ARC	393.46	LGA72(S111)
EDF	Electricity Charges – ARC – Jun	613.81	LGA72(S111)
Veolia	Waste Removal Charges	167.98	LGA72(S111)

## August 2025:-

Sheffield City Council	Business Rates – Toilets	57.00	LGA72(S111)
Sheffield City Council	Business Rates – ARC	586.00	LGA72(S111)
Sheffield City Council	Business Rates – History Society	43.00	LGA72(S111)
Sheffield City Council	Business Rates – ARC Room 10	196.00	LGA72(S111)
British Gas Lite	Electricity Charges – Xmas Tree (precinct)	6.59	LGA72(S111)
MRJCC	Cyber Security – 3 yr Subscription	89.96	LGA72(S111)
MRJCC	Broadband/Phone Charges	44.17	LGA72(S111)
MRJCC	Computer Charges	31.20	LGA72(S111)
Intuit Ltd	Quickbooks Package	19.20	LGA72(S111)
Moorepay	Payroll Charges	72.67	LGA72(S111)
EDF	Electricity Charges – ARC – Jul	628.76	LGA72(S111)
Information Commissioner	Annual Subscription	47.00	LGA72(S111)
Veolia	Waste Removal Charges	115.28	LGA72(S111)

(iv) That payments be authorised in settlement of the undermentioned accounts made between meetings:-

<u>Stocksbridge Town Council</u>		<u>£</u>	<u>Made Under Power</u>
Facility Maintenance Solns	Monthly Water Monitoring	10.30	LGA72(Sch14p9)
Look Local	Advertisements – PB Scheme	210.00	LGA72(S111)
T Bisatt	Chairman's Photo Framing	54.30	LGA72(S111)

YLCA	Asst Clerk Training	73.00	LGA72(S111)
Northend	Design and Supply – Pull Up Banner	150.00	LGA72(S111)
<u>ARC Management</u>		£	<u>Made Under Power</u>
Facility Maintenance Solns	Monthly Water Monitoring – ARC	20.60	LGA72(S111)
Facility Maintenance Solns	Lighting Upgrade Works	345.00	LGA72(S111)
Culligan Ltd	Water Cooler Charges	67.26	LGA72(S111)
Micro Alarms	Alarm Maintenance & Monitoring	561.56	LGA72(S111)
Micro Alarms	Access Control Service	89.10	LGA72(S111)
Record UK	Automatic Door Service	246.00	LGA72(S111)
A Holden	Window Cleaning Charges	60.00	LGA72(S111)
NRC	Cleaning Services – July & August	1791.70	LGA72(S111)

Chair